



**CITY OF FAIRFIELD
HOUSING SERVICES DEPARTMENT
CDBG ADVISORY COMMITTEE
MONDAY, MARCH 15, 2021, 3:00 P.M.
VIA TELECONFERENCE:
<https://fairfieldca.zoom.us/j/94481052025?pwd=RTZdzFla1pLV3BJdVlWeWErekJiUT09>
Password: 76284366**

AGENDA

Notice to Public

The City of Fairfield is committed to providing meeting facilities that are accessible to persons with disabilities and/or have language barriers. To request meeting materials in alternative formats, or to request a sign language interpreter, real-time captioning, or other accommodation, please contact LaTanya Terrones, Management Analyst Senior, at least 72 hours in advance of the meeting at (707) 428-7454 or ltarrones@fairfield.ca.gov. For individuals with hearing or speaking limitations, dial 7-1-1 or (800) 735-2922 (English). For Spanish, Tagalog or other language, please dial (800) 855-3000 and provide the communication assistant with the following City telephone number: (707) 399-4010.

Consistent with the Governor's Executive Order N-29-20 regarding public meetings during the COVID-19 emergency, the CDBG Advisory Committee meeting is not physically open to the public and the meeting will be held by teleconference. Members of the public can observe the meeting on Zoom at <https://fairfieldca.zoom.us/j/94481052025?pwd=RTZdzFla1pLV3BJdVlWeWErekJiUT09> Password: 76284366. The public can submit comments before and during the meeting at ltarrones@fairfield.ca.gov or by joining the meeting and using the "raise my hand" feature (if you choose this method). All comments received prior to the start of an item will be read aloud for up to four minutes.

PURSUANT TO RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO MEMBERS PARTICIPATING BY TELECONFERENCE

CALL TO ORDER

ROLL CALL

Member Chris Matthews
Member Sara Lodin
Member Melinda Nestlerode
Member Rheonna Reese
Member Harriet Stricklen
Member Alesia Thomas
Member Tina Werblin

MEMBER REPORTS

PUBLIC COMMENTS

Persons wishing to address the Committee on subjects not on the agenda but within the jurisdiction of the Committee may do so at this time. The Committee cannot discuss or take action on matters not on the agenda for this meeting, but Members may briefly respond to statements made or questions raised by the public, ask for clarification from staff, refer the matter to staff, request staff to report back to the Committee at a subsequent meeting, or place the matter on a future agenda.

PUBLIC COMMENT INSTRUCTIONS

When joining via Zoom, please use the “raise your hand” feature or press *9 on your phone to request to speak. You will be called on by name and will have three minutes to speak. Members of the public wishing to submit their comments via email can email ltorrone@fairfield.ca.gov. These comments will be forwarded to the Committee but will not be read aloud during the meeting.

CONSENT CALENDAR

1. Approval of Meeting Minutes from March 1, 2021

NEW BUSINESS

1. Review of CDBG applications and debrief

The Committee will review and discuss applications that were received as part of the NOFA issued by the Housing Services Division.

ADJOURNMENT to next meeting March 18, 2021 at 1pm

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Fairfield to all or a majority of the CDBG Advisory Committee less than 72 hours prior to that meeting are available for public inspection at City Hall, 1000 Webster Street, Fairfield, California during normal business hours.

PUBLIC NOTIFICATION

I, La Tanya Terrones, Management Analyst Senior, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the CDBG Advisory Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 1000 Webster Street, Fairfield, California on Thursday, March 11, 2021.



**CITY OF FAIRFIELD
HOUSING SERVICES DEPARTMENT
CDBG ADVISORY COMMITTEE
MONDAY, MARCH 1, 2021, 3:00 P.M.
VIA TELECONFERENCE**

MINUTES

CALL TO ORDER

Deputy City Clerk, Amber Alexander, called the meeting to order at 3:01 p.m.

ROLL CALL

Present members were Member Chris Matthews, Member Melinda Nestlerode, Member Rheonna Reese, Member Harriet Stricklen, Member Alisia Thomas, and Member Tina Werblin. Member Danielle Murphy was absent.

MEMBER REPORTS

Member Chris Matthews reported that he is the representative appointed by the Planning Commission and he is also the Chair of the Planning Commission. He also served on the CDBG Committee in the past.

PUBLIC COMMENTS

There were no public comments received.

NEW BUSINESS

2. Introduction to Community Development Block Grant Program (CDBG)

Each member introduced themselves and their backgrounds.

3. Action to Elect Chair and Vice-Chair

Member Reese and Member Werblin stated their interest on being chair. By a poll vote there was a tied vote. Member Werblin deferred her vote to Member Reese. Member Nestlerode made a motion to elect Member Reese as chair. Member Matthews seconded the motion. By roll call vote the motion passed unanimously, with Member Murphy absent.

Member Werblin and Member Thomas stated their interest on being Vice-Chair. By a poll vote, member Werblin received more votes. Member Reese made a motion to elect Member Werblin as Vice-Chair. Member Stricklen seconded the motion. By roll call vote the motion passed unanimously, with Member Murphy absent.

4. Introduction to the Program After Elections

La Tanya Terrones, Management Analyst Senior, Housing Services Department did a summary of the CDBG Program and the HUD definitions and rules surrounding the program. She provided information

related to the Committee's role for scoring CDBG Public Service and Non-Public Service applications for the upcoming Annual Action Plan submission to Housing and Urban Development (HUD).

5. Scheduling of Next Meeting

The committee did not decide on a next meeting date. A poll will be sent to determine the date of the next meeting.

ADJOURNMENT

The meeting was adjourned at 4:02 p.m.

CHAIR

SECRETARY